

Microsoft Project For Construction

Course Date: April 17 & 18, 2018

Course Location: Lloydminster Construction Assoc. Office 4419 52 ave

Gold Seal has accredited this course for 2
Special Industry Credit (SIC)

A good project plan is essential to managing any construction project. An up-to-date project schedule is a powerful tool for keeping the construction project on track.

If you juggle dozens of functions and hundreds of tasks all while trying to stay on budget, meet your deadlines, and keep everyone informed along the way, then this course is for you!

This 2-day hands-on workshop will give students a comprehensive understanding of Microsoft Project using a practical approach to project management.

Price: \$799 + applicable taxes

Max Students: 12

Topics

- Project Planning and Scheduling
- Managing Scope, Time, Resources and Cost
- Milestones
- Tasks: Work Breakdown Structure
- Network Diagram
- The Critical Path
- Allocating Labour
- Trade Tracking
- Float or Slack
- Early and Late Starts and Finishes
- Handling Multiple Projects
- Managing Change Orders
- Managing Unexpected Events and Delays
- Snow Days, Rain Days, Wind Delays
- Tracking Gantt
- Financial Reports
- Manage costs and cash flow
- Closeout
- Project Success & an Exit Strategy

Participant Name: _____ Company: _____

Phone: _____ Email: _____

Amount to be Paid: \$ _____

Payment: Invoice (members only): Y N Cheque attached: Y N

Credit Card no.: _____

Expiry: _____



Return form to Lloydminster Construction Association

Fax: 780-875-8874 or email: lloydca3@telus.net

